



**PROJECTS & FACILITY OPERATIONS
COMMITTEE MEETING MINUTES**

Water Resources Center
500 Clearwater Lane, Watsonville, California 95076

Wednesday September 27, 2017, 3:00 p.m.

Committee Members	
Present	Absent
Dale Huss, Chair	Rosemarie Imazio, Director
Amy Newell, Director	Dave Cavanaugh, Director, Vice Chair
Frank Capurro	Warren Koenig
Sam Cooley	
Staff & Other Attendees	
Brian Lockwood (GM) General Manager	Emily Gardner
Chuy Martinez (WSOS) Water System Operations Supervisor	Michael Inada
Casey Meusel (AH) Associate Hydrologist	

- 1. Welcome and Introductions.** Chair Huss called the meeting to order at 3:03 p.m.
- 2. Public and Member comments.** None.
- 3. Consider Approval of prior Projects and Facility Operations Committee Meeting Minutes.** Director Newell moved approval of the August 30, 2017 meeting minutes; Mr. Capurro seconded. The committee approved the minutes of the August 30, 2017 meeting.
- 4. Receive Projects and Programs Update.**
 - a. Recycled Water Storage and Pump Station Improvements Project.** WSOS Martinez provided an update on the construction of the new 1.5 million gallon recycled water storage tank and the distribution pump station (DPS) improvements. The isolation valves for the new storage tank and the existing tank were recently installed however the turnkey manufacturer made a mistake during manufacturing that is requiring a second shutdown of the recycled water facility to perform the installation. Agency staff and the contractor continue to work through remaining “punch list” items, including syncing the new facilities with SCADA. GM

Lockwood presented a PowerPoint slideshow to the Committee that summarized the construction of the new storage tank.

- b. Basin Management Plan Implementation.** GM Lockwood provided an update on the proposed College Lake, Watsonville Slough, and Harkins Slough Basin Management Plan (BMP) projects. At the September 20, 2017 Board of Directors meeting, the BMP Implementation Team provided a quarterly update of project progress, presented a draft copy of the College Lake Integrated Resources Management Project water right application, and discussed the California Environmental Quality Act (CEQA) process. The Board provided direction to GM Lockwood to work with the BMP Implementation Team to finalize and submit the water right application and initiate the CEQA process for the College Lake project. GM Lockwood also reported that staff participated in a conference call earlier in the day to discuss preliminary model results that simulated the operation of the proposed College Lake project. Site access agreements with landowners for all potential future slough projects recharge basins are now signed and the associated geotechnical surveys will be starting soon. The site access agreement with the Land Trust of Santa Cruz County for the proposed point of diversion of the Watsonville Slough project is now signed. Staff is continuing efforts to obtain site access agreements with property owners at College Lake. Roundtable discussion ensued.
 - c. Other Projects / Concepts.** WSOS Martinez provided an update on the effort to utilize the Harvest Drive Properties LLC production well as an additional blend well. The well agreement is now signed and a contractor has been retained to make improvements to ready the well for operation. The well is equipped to operate at 350 gallons per minute to provide upstream blending of wastewater treatment facility flows. GM Lockwood provided an update of the Recharge Net Metering program (ReNeM), noting that two more recharge basins are being constructed and instrumented.
- 5. Receive Facility Operations Report.** WSOS Martinez cited that system demand is slowing down and system operation is now averaging twelve hours per day. Year to date 3,206 acre-feet of supplemental water consisting of 62% (1,994 acre feet) recycled water has been provided to Delivered Water Service customers. WSOS Martinez reported that a three-day heat wave in early September created an overheating issue with the variable frequency drives of the distribution pumps, which was mitigated through the use of portable air conditioning units. He informed the committee that as system demand continues to ramp down, the operations team allocates more time to performing maintenance activities.
 - 6. Discuss Providing Guidance to Staff Regarding Delivered Water Service Area Expansion Requests.** GM Lockwood provided an overview of previous Committee discussions regarding delivered water service area expansion and presented a map depicting potential future Coastal Distribution System lines with design plans at 90%. Ms. Gardner expressed interest in understanding what the process will consist of to incorporate new ranches into the delivered water service area and how she could initiate consideration of a Driscoll's ranch. GM Lockwood suggested that staff compose a report outlining the existing expansion requests and present it to the committee at a future meeting.
 - 7. Discuss Future Facilities and Project Operations Committee Agenda Items.** The committee requested that Item 6 "Discuss Providing Guidance to Staff Regarding Delivered Water Service Area Expansion Requests" continue to be routinely revisited in future meetings. A consensus amongst the committee was reached that the ribbon cutting ceremony to mark the completion the new 1.5 million gallon storage tank be held in the spring of 2018. GM Lockwood suggested that the committee

receive an overview of the Notice of Preparation for the College Lake Integrated Resources Management Project.

8. Next Meeting: Wednesday, October 25, 2017, at 3:00 p.m.

9. Meeting Adjourned at 4:00 p.m.