



## **PAJARO VALLEY WATER MANAGEMENT AGENCY**

36 BRENNAN STREET • WATSONVILLE, CA 95076  
TEL: 831) 722-9292 FAX: 831) 722-3139  
email: [info@pvwater.org](mailto:info@pvwater.org) • <http://www.pvwater.org>

### **PROJECTS AND FACILITY OPERATIONS COMMITTEE MEETING**

**Water Resources Center - 500 Clearwater Lane  
Watsonville, California**

**Wednesday, July 29, 2015, 3:00 p.m.**

**[NOTE: What follows is the Mission Statement from the former Water Quality and Project Operations Committee.]**

Mission Statement: The Water Quality and Project Operations Committee serves to advise the Board and Staff of the Pajaro Valley Water Management Agency on programs related to water supply, quality and operations related to Basin Management Plan facilities. The Committee also serves to communicate issues and concerns regarding water quality and project operations between the Agency, landowners and growers within the Agency's service area.

### **A G E N D A**

1. Welcome and Introductions
2. Public and Member comments
3. Consider Approving Minutes of last Projects and Facility Operations Committee Meeting
4. Discussion of Project and Facility Operations Committee Mission and By-Laws
5. Basin Management Plan Projects Update
  - a. "Early out" grant-funded water supply projects
  - b. Longer-term projects
6. Facility Operations Update
7. Water Quality Update
8. Discuss Future Agenda Items
9. Next Meeting: August 26, 2015 at 3:00 PM
10. Adjourn

PVWMA is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PVWMA offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PVWMA's Administrative Division Manager at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

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### PROJECTS and FACILITY OPERATIONS COMMITTEE MEETING

Water Resources Center  
500 Clearwater Lane, Watsonville, California 95076

#### Draft Meeting Minutes

Wednesday June 24, 2015, 3:00 p.m.

#### Meeting Attendees

Dale Huss	Warren Koenig
Dave Cavanaugh	Mary Bannister
Amy Newell	Jesus "Chuy" Martinez
Rich Persoff	Brian Lockwood
Frank Capurro	Mike Wagoner
Lauren Valk	Domonique Pinata (by phone)

- Welcome and Introductions.** Dale called the meeting to order at 3:00 p.m.
- Public and Member comments.** None.
- Consider Approving prior Projects and Facility Operations Committee Meeting.** Amy requested clarification regarding the daytime / nighttime operational regime. Chuy explained the history of this effort, which occurs during peak irrigation months. Amy moved approval, Frank seconded. The Committee approved the minutes of the April 29, 2015 meeting.
- Discussion of Project and Facility Operations Committee Mission and By-Laws.** Lauren provided a summary of the history of past water quality and operations committees, and of the prior board adopted ordinance, which established the original committee(s). Lauren also summarized the proposed revisions to the Bylaws. Roundtable discussion ensued. The following was a committee recommended version of the purpose:

*The purpose of the Projects and Facility Operations Committee ("Committee") is to advise the Board of Directors ("Board") and Staff of the Pajaro Valley Water Management Agency ("Agency") on capital projects and programs related to water supply, quality and operations of facilities identified in the Agency's Basin Management Plan, including new technologies that become available. The Committee also serves to communicate issues and concerns regarding water quality and project operations between the Agency, landowners and growers within the Agency's service area.*

Article IV: Members – was revised to say two growers from within the Delivered Water Zone and one member at large.

Article VI: Administration – was revised to eliminate language regarding preparation of annual reports for the committee.

**5. Basin Management Plan Projects Update.**

- a. “Early Out” grant funded water supply projects: Brian summarized the status of delivered water enhancement projects: staff and consultants, under direction from the board of directors, are moving forward with four capital projects 1) Recycled water storage and distribution pump improvements, 2) Blend well pipeline improvement project that will improve delivered water reliability and quality, 3) K1 pipeline project to serve approximately 180 irrigated acres of ag land impacted by seawater intrusion in the Bluff Road area of Northern Monterey County, and 4) Basin monitoring network improvements (new monitoring wells). Roundtable discussion ensued about the details of the proposed projects.
- b. Longer-term projects: Brian described planned actions regarding BMP projects such as the Watsonville Slough Diversion to recharge basins project, the College Lake project, and the Murphy Crossing (Pajaro River) to recharge basin project. Roundtable discussion ensued.
- c. Discussion of potential short-term solutions for College Lake water: Brian summarized work that was completed for the BMP Update with respect to this project concept and distributed project sheet S-12 from the BMP.

**6. Facility Operations Update.** Chuy gave the update. Year to date 2,078 AF of supplemental irrigation supply have been delivered, with 70 % of the supply composed of recycled water (1,447 AF). Influent flows to the Wastewater Treatment Plan are down to about 5.0 MGD compared to 6.5 MGD a couple of years ago due in part to conservation related activities. Mike reported that there will be some upcoming UV maintenance, but this work will not likely affect flows.

**7. Discuss Future Water Quality and Project Operations Committee Agenda Items.** Present quarterly report on water quality results in July.

**8. Next Meeting:** Wednesday, July 29, 2015, at 3:00 p.m.

**9. Meeting Adjourned at 4:00 p.m.**

**PAJARO VALLEY WATER MANAGEMENT AGENCY  
PROJECTS AND FACILITY OPERATIONS COMMITTEE BYLAWS**

**ARTICLE I: PURPOSE**

The purpose of the Projects and Facility Operations Committee (“Committee”) is to advise the Board of Directors (“Board”) and staff of the Pajaro Valley Water Management Agency (“Agency”) on [capital](#) projects and programs related to water supply, quality and operations of facilities identified in the Agency’s Basin Management Plan, [including any new technologies that might become available](#). The Committee also serves to communicate issues and concerns regarding water quality and project operations between the Agency, landowners and growers within the Agency’s service area.

**ARTICLE II: STRUCTURE**

The Committee shall constitute a standing committee of the Agency and shall meet until otherwise directed by the Board. The Committee’s subject matter jurisdiction is limited to matters expressed herein, together with all matters necessarily incidental thereto. Except as otherwise expressly provided in these bylaws or by resolution of the Board, the Committee does not make binding decisions on those matters; rather, the Committee makes recommendations to the Board.

**ARTICLE III: OFFICERS**

1. Officers of the Committee shall consist of a Chair and Vice Chair, which shall be selected from the members of the Committee and elected by a majority vote of the members present. Either the Chair or the Vice Chair shall be selected from one of the Directors serving on the Committee.
2. Election of the officers shall take place annually at the January meeting of the Committee.
3. The Vice Chair shall assume the role of Chair in the event the Chair is absent.
4. Vacated elected offices shall be filled by an election by the Committee at the next regularly scheduled meeting of the Committee after the vacancy is noticed.

**ARTICLE IV: MEMBERS**

1. The Committee shall be comprised of three Directors from the Board, [two](#) growers in the Delivered Water Zone, [one grower outside of the Delivered Water Zone](#), and one member at-large.
2. Membership shall be for a term of one year.
3. Membership shall be reviewed annually by the Committee at its December meeting. The Committee shall make a recommendation regarding membership to the Board at the Board’s January meeting.
4. At the Board’s January meeting, the Board shall select the Directors, growers, and member at-large to serve on the Committee, taking into consideration the Committee’s recommendation.
5. Three successive absences of a member without notifying the Committee shall be cause for the member to be dropped from the Committee. In such instance, a new member shall be nominated by the Committee at the next regularly scheduled meeting and approved by the Board thereafter.

Deleted: three

**ARTICLE V: MEETINGS**

1. The Committee shall comply with all applicable laws, including the Ralph M. Brown Act.
2. Committee meetings shall be held regularly on the last Wednesday of every month at 3:00 p.m. at a location to be determined and noticed on meeting agendas. Any future regular meeting of the Committee may be moved if approved by a majority of the members present at a regular meeting.
3. The Chair or Vice Chair may call a special meeting of the Committee after proper notification.
4. A majority of the members of the Committee, including at least one Director, constitutes a quorum of the Committee.
5. Any decision of the Committee and/or recommendation to the Board shall require a majority vote by the members present for passage.
6. Every member shall have one vote.
7. Meetings shall be open to the public and members of other governmental agencies. Visitors may express their opinions or make requests during public comment.
8. All meetings shall be conducted pursuant to *Rosenberg's Rules of Order*.

**ARTICLE VI: ADMINISTRATION**

1. Agency staff shall prepare the agenda for each regular and special meeting of the Committee.
2. These Bylaws shall be reviewed annually for recommended updates or more often if requested by the Committee and/or the Board.