



PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA 95076
TEL: (831) 722-9292 • FAX: (831) 722-3139
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Board of Directors Meeting
Old City Council Chambers

October 15, 2008 7:00 p.m.
250 Main Street, Watsonville, CA

MEETING AGENDA

Agenda Item	Page #
Note: The Board may take action on any item listed on the agenda unless it is identified as "Discussion Only."	
1. Call to Order, Roll Call of the PVWMA Directors: Dennis Osmer (Chair), Marc Cervantes (Vice Chair), John Eiskamp, Dave Kegebein, Rosemarie Imazio, Mike Dobler, Warren Koenig	
2. Pledge of Allegiance	
3. Oral Communications. Audience Members may speak on any item pertaining to the PVWMA's jurisdiction that is not on the agenda. Not to exceed three (3) minutes.	
4. Director Comments	
5. Counsel Report	
6. Interim General Manager Report	
7. Report of Chair on Ad Hoc Funding Committee	
8. Consent Agenda	
A. Approve August 27, 2008 Minutes	1-3
B. Approve Financial Reports for August & September 2008	4-7
C. Approve Disbursement Ledger for August & September 2008	8-9
9. Discussion and/or Action Items	
A. Receive report from Chair on Department of Water Resources letter dated September 12, 2008	10
B. Consider adoption of Resolution 2008-12 revising the Personnel Policy Manual to add Water Resources Coordinator position and authorize staff to begin recruitment	11-17
C. Receive update on reimbursement of over collected fees and consider claims repayment strategy	18
D. Consider adoption of Resolution 2008-13 designating Interim General Manager to act on behalf of the Board of Directors in matters pertaining to claims processing	19-20
E. Discuss policy regarding Director requests for information from and direction to staff.	21
10. Reports/Informational Presentations	
A. Board Committee Reports	
B. Staff Reports	
1. Facility Operations Report	
11. Written Communication/Correspondence	22-26

This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PVWMA offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PVWMA's Administrative Division Manager at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

12. Future Meetings and Agenda Items

- A. Owner/Grower Mandatory Meeting regarding delivered water permitting, October 16, 2008, 6:00-8:00 pm, Santa Cruz County Fairgrounds Arts Building
- B. Water Quality and Project Operations Committee – October 31, 2008, 2:00 pm-4:00 pm, Watsonville Waste Water Treatment Facility
- C. Administrative/Finance Committee – November 11, 2008, 4:00 pm, PVWMA Conference Room
- D. Board Meeting – November 19, 2008, 7:00 pm , “Old” City of Watsonville Council Chambers

13. Closed Session

- A. Conference with Legal Counsel – Pending Litigation
Pursuant to Government Code Section 54956.9(a):
Name of Cases: Pajaro Sunny Mesa CSD, et al., v. PVWMA –
SCSC Case No. CV 159506; PVWMA v. Salazar et al., - SCSC Case No. CV 53002)

14. Adjournment



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Board of Directors Meeting
City Council Chambers

August 27, 2008, 7:00 p.m.
250 Main Street, Watsonville, CA

BUSINESS MEETING MINUTES

- 1. Call to Order, Roll Call of the PVWMA Directors, and Pledge of Allegiance:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order in the City Council Chambers, 250 Main Street, Watsonville, CA, at 7:05p.m. by Chair Dobler.

Board Members Present: Osmer Eiskamp, Kegebein, Imazio, Koenig

Board Members Absent: Cervantes, Dobler

Staff Members Present: Mary Bannister, Technical Division Manager (TDM)
Veronica Barboza, Administrative Analyst (AA)

Others Present: Anthony Condotti, Counsel

- 2. Pledge of Allegiance**
- 3. Oral Communications:** None
- 4. Director Comments:** Director Kegebein inquired about the August 20, 2008 letter from Director Eiskamp requesting staff to prepare copies of documents requested for his deposition.
- 5. Counsel Report:** Counsel reported that he attended the August 25, 2008 case conference management and stated that a trial date was set forth for January 9, 2009
- 6. Interim General Manager Report:** IGM reported that water delivery was pumping at 1200a/f in the coastal area. She also reported that the Water Quality and Project Operations Meetings have been very productive and are educating the RWF user's handbook for the customers.
- 7. Report of Chair on Ad Hoc Funding Committee:** Do reported that the Ad Hoc Funding Committee will be meeting next week and report at the next Board Meeting.
- 8. Discussion and/or Action Items**
 - A. Review and Approve Augmentation Charge Refund Claim Form:** IGM reported that pursuant to the stipulated settlement and Ordinance 2008-01 a claim form must be made available to those seeking refunds. There is currently a claim form available on the Agency's website page and in the office for those who do not wish to wait for the detailed claim form the Agency will be sending out soon based on payment data entered from checks received and reconciled to account data. Counsel stated that in October 2007, the Board of Directors repealed Ordinances 2003-01 and 2004-02. Ordinance 2002-02 is still in effect.

Public Comments:

Harold Griffith: Inquired on why the claim form reference Ordinance 2002-02. He recommended striking it out from the claim form.

Nick Buliach: Inquired on how the City of Watsonville will refund their customers.

Bob Gyer, City of Watsonville: Bob responded to Mr. Buliach, stating that the City of Watsonville will be applying credits to all of their customers with active accounts.

After discussion, the following action was taken:

◆ Motion by Director Kegebein to approve Augmentation Charge Claim Form rev#3, removing language referencing Ordinance 2002-02 and line items requesting Social Security or Tax ID numbers, as presented. Motion carried by the following roll call vote:

AYES: Osmer, Eiskamp, Kegebein, Imazio, Koenig
NOES: None
ABSENT: Cervantes, Dobler
ABSTAIN: None

After further discussion, the following action was taken:

◆ Motion by Director Eiskamp to approve Augmentation Charge Claim Form rev#3, as amended. Motion carried by the following roll call vote:

AYES: Osmer, Eiskamp, Kegebein, Imazio, Koenig
NOES: None
ABSENT: Cervantes, Dobler
ABSTAIN: None

- B. Consider Recommendation for Sunset Provision on \$80 Augmentation Charge: IGM reported that at August 13, 2008 Board Meeting, the Board considered repealing the existing \$80 Augmentation Charge. After consideration of the staff recommendation and significant public input, the Board approved maintain the existing \$80 Augmentation Charge per acre foot. Additionally, the Board directed staff to :
1. Evaluate the approach for maintaining the augmentation charge without a community consensus or vote process;
 2. Approve a sunset provision and conditions for the \$80 augmentation charge; and
 3. Approve the Ad Hoc Funding Committee timeline and milestones
- Director Osmer then opened public comments:

Harold Griffith: Stated that he does not support a Prop 218 Majority Protest. He recommended a 2/3 vote.

Mark Del Piero: Inquired, if the intent of the Majority Protest is for all PVMWA users or just for coastal users. He further stated that it is clear people getting water out of pipe are receiving a service. None of their customers receive water from the Agency's Project (Coastal Distribution System or Recycled Water Facility); he also stated that the state law prohibits anybody from drinking "sewage water".

Bob Gyer, City of Watsonville: Responded to Mark Del Piero's comments regarding customers using "sewage water". He clarified the comment to the public and stated that the correct term for treated water is "reclaimed water" and appropriately asked Mr. Del Piero to please clarify his comments and not confuse the public.

Close Public Comments.

After discussion, the following action was taken:

◆ Motion by Director Koenig to direct staff to recommend a sunset provision date at the next Board Meeting. Motion carried by the following roll call vote:

AYES: Osmer, Eiskamp, Kegebein, Imazio, Koenig
NOES: None
ABSENT: Cervantes, Dobler
ABSTAIN: None

After discussion, the following action was taken:

◆ Motion by Director Eiskamp to eliminate consideration of Majority Protest for replacement of Augmentation Charge. Motion carried by the following roll call vote:

AYES: Osmer, Eiskamp, Kegebein, Imazio, Koenig
NOES: None
ABSENT: Cervantes, Dobler
ABSTAIN: None

9. Written Communication/Correspondence: None

10. Future Meetings and Agenda Items

- A. Water Quality and Project Operations Committee – August 27, 2008, 2:00 pm – 4:00 pm, Waste Water Treatment Facility
- B. Administrative/Finance Committee – September 2, 2008, 4:00 pm, PVWMA Conference Room
- C. Board Meeting – September 3, 2008, 7:00 pm, “Old” City of Watsonville Council Chambers
(The Board agreed to reschedule this meeting for September 17, 2008)

11. Closed Session-

A. Conference with Legal Counsel- Pending Litigation

Pursuant to Government Code Section 54956.9(a)

Name of Case: Pajaro Sunny Mesa CSD v PVWMA-CSCS Case No. CV 159506

B. Conference with Legal Counsel: Liability Claims

Claimants: Mendoza Berry Farms

Claim Against: PVWMA

The closed session commenced at 9:20 p.m. with Directors Osmer, Eiskamp, Kegebein, Imazio and Koenig. Interim General Manager Bannister and General Counsel Condotti were also present. As to Item B, by motion (Koenig, 5-0) the Board approved the liability claim of Mendoza Berry Farms in the amount of \$20,109.02. The claim relates to crop losses caused by the Coastal Distribution System construction project. The Board then considered Item A. During consideration of Item A, Director Eiskamp excused himself from the discussion and left the chambers at approximately 9:45 p.m. The meeting adjourned at approximately 10:00 p.m. No action was reported.

12. Adjourned at : 10:00 pm

 Veronica Barboza, Secretary

 Date Approved

0000003

PAJARO VALLEY WATER MANAGEMENT AGENCY
Account Activity Report

	Date	Deposits	Withdrawals	Balance
<u>CLEARING ACCOUNT FNB</u>				
Beginning Balance	8/1/2008			\$118,429
Cash Receipts				
Disbursements			\$ 517,086	
Transfers		\$ 491,101		
Interest Earned				
Ending Balance	8/31/2008			<u>\$92,444</u>
<u>GENERAL FUND FNB</u>				
Beginning Balance	8/1/2008			\$689,211
Cash Receipts				
Transfers			69,915	
Interest Earned		861		
Ending Balance	8/31/2008			<u>\$620,157</u>
<u>GENERAL FUND LAIF</u>				
Beginning Balance	8/1/2008			\$1,020,943
Transfers				
Interest Earned				
Ending Balance	8/31/2008			<u>\$1,020,943</u>
<u>SPECIAL REVENUE FUND FNB</u>				
Beginning Balance	8/1/2008			\$541,899
Cash Receipts		726,333	1,449,633	
Transfers		300,000		
Wire to US Bank			113,338	
Bank Fees			621	
Interest Earned				
Ending Balance	8/31/2008			<u>\$4,640</u>
<u>SPECIAL REVENUE Cash Mgmt FNB</u>				
Beginning Balance	8/1/2008			\$1,379,694
Loan Proceeds				
Transfers		1,125,000	396,553	
Outgoing Wire				
Interest Earned		2,215		
Ending Balance	8/31/2008			<u>\$2,110,356</u>
<u>SPECIAL REVENUE SmithBarneyInvestments</u>				
Beginning Balance	8/1/2008			\$6,236,341
Transfers				
Realized Gain				
Money Fund Earnings		9,361		
Ending Balance	8/31/2008			<u>\$6,245,702</u>
<u>Certificate of Deposit - DWR Loan Reserve FNB</u>				
Beginning Balance	8/1/2008			\$349,004
Interest Earned		1,260		
Ending Balance	8/31/2008			<u>\$350,264</u>

0000004

**PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
August 31, 2008**

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
<u>FIRST NATIONAL BANK</u>				
Clearing Account	0.00%	\$92,444	0.87%	0.00%
General Fund	1.56%	620,157	5.81%	0.09%
Special Revenue Fund-Checking	0.00%	4,640	0.04%	0.00%
Special Revenue Fund-Cash Mgmt	1.56%	2,110,356	19.78%	0.31%
Certificate of Deposit-DWR Loan Reserve	4.15%	350,264	3.28%	0.14%
<u>LAIF</u>	3.11%	1,020,943	9.57%	0.30%
<u>CITIGROUP Smith Barney</u>				
	Maturity Date			
Money Fund	1.71%	6,245,702	58.54%	1.00%
<u>US Bank</u>	1.42%	<u>224,099</u>	2.10%	0.03%
Total		<u>\$10,668,605</u>	<u>100.0%</u>	<u>1.87%</u>

0000005

PAJARO VALLEY WATER MANAGEMENT AGENCY
Account Activity Report

	Date	Deposits	Withdrawals	Balance
<u>CLEARING ACCOUNT FNB</u>				
Beginning Balance	9/1/2008			\$92,444
Cash Receipts				
Disbursements			\$ 325,483	
Transfers		\$ 290,974		
Interest Earned				
Ending Balance	9/30/2008			<u>\$57,934</u>
<u>GENERAL FUND FNB</u>				
Beginning Balance	9/1/2008			\$620,157
Cash Receipts				
Transfers			20,563	
Interest Earned		781		
Ending Balance	9/30/2008			<u>\$600,374</u>
<u>GENERAL FUND LAIF</u>				
Beginning Balance	9/1/2008			\$1,020,943
Transfers				
Interest Earned				
Ending Balance	9/30/2008			<u>\$1,020,943</u>
<u>SPECIAL REVENUE FUND FNB</u>				
Beginning Balance	9/1/2008			\$4,640
Cash Receipts		51,164	270,410	
Transfers		335,000		
Wire to US Bank			113,338	
Bank Fees			432	
Interest Earned				
Ending Balance	9/30/2008			<u>\$6,624</u>
<u>SPECIAL REVENUE Cash Mgmt FNB</u>				
Beginning Balance	9/1/2008			\$2,110,356
Loan Proceeds				
Transfers			335,000	
Outgoing Wire				
Interest Earned		2,509		
Ending Balance	9/30/2008			<u>\$1,777,865</u>
<u>SPECIAL REVENUE SmithBarneyInvestments</u>				
Beginning Balance	9/1/2008			\$6,245,702
Transfers				
Realized Gain				
Money Fund Earnings		7,667		
Ending Balance	9/30/2008			<u>\$6,253,369</u>
<u>Certificate of Deposit - DWR Loan Reserve FNB</u>				
Beginning Balance	9/1/2008			\$350,264
Interest Earned		1,264		
Ending Balance	9/30/2008			<u>\$351,528</u>

0300006

PAJARO VALLEY WATER MANAGEMENT AGENCY
 INVESTMENT REPORT
 ALL FUNDS
 September 30, 2008

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
<u>FIRST NATIONAL BANK</u>				
Clearing Account	0.00%	\$57,934	0.56%	0.00%
General Fund	1.56%	600,374	5.77%	0.09%
Special Revenue Fund-Checking	0.00%	6,624	0.06%	0.00%
Special Revenue Fund-Cash Mgmt	1.56%	1,777,865	17.08%	0.27%
Certificate of Deposit-DWR Loan Reserve	4.15%	351,528	3.38%	0.14%
<u>LAIF</u>	3.11%	1,020,943	9.81%	0.31%
<u>CITIGROUP Smith Barney</u>				
	Maturity Date			
Money Fund	1.54%	6,253,369	60.09%	0.93%
<u>US Bank</u>	0.27%	338,063	3.25%	0.01%
Total		\$10,406,700	100.0%	1.75%

0000007

<u>Vendor</u>	<u>Void Amount</u>	<u>Check Amount</u>
A1250 AFLAC	0.00	151.50
A190 ACE HARDWARE	0.00	39.34
A300 A C W A - H B A	0.00	9,472.57
A301 ACWA-EMPLOYEE ASST. PROGRAM	0.00	30.51
A625 AMERICAN EXPRESS	0.00	132.75
A909 AT&T Mobility	0.00	46.43
A910 ATCHINSON,BARISONE,CONDOTTI	0.00	24,800.13
B100 CHASE	0.00	4,545.91
B101 BARTLETT, PRINGLE & WOLF, LLP	0.00	4,280.89
C1535 CENTRAL WELDERS SUPPLY, INC.	0.00	17.98
C1760 CONOCOPHILLIPS	0.00	83.04
C949 Coast Oil., LLC	0.00	928.17
E830 DEPT. OF CHILD SUPORT SERVICES	0.00	688.60
F450 First National Bank	0.00	341.36
G315 BELINDA GUERRERO	0.00	650.00
G330 GUTIERREZ CONSULTANTS	0.00	16,942.93
J150 TROUTMAN SANDERS PUBLIC AFFAIR	0.00	6,060.00
L559 Liebert Cassidy Whitmore	0.00	1,649.50
L563 Brian Lockwood	0.00	52.17
M1175 MONTEREY BAY ANALYTICAL SERVIC	0.00	1,615.00
M1425 MONTEREY BAY PROFESSIONAL	0.00	175.00
M1715 MONTEREY COUNTY HERALD	0.00	628.65
M1716 Monterey County Herald	0.00	109.65
M999 MENDOZA BERRY FARMS	0.00	20,109.02
N125 NATIONAL DEFERRED COMP, INC	0.00	3,900.00
N249 NEWCAL INDUSTRIES, INC.	0.00	987.24
O400 Orchard Supply Hardware	0.00	165.60
P100 AT&T	0.00	501.62
P1300 PERS	0.00	8,283.36
P350 PAJARO VALLEY FABRICATION, INC	0.00	367.09
P800 P G & E	0.00	390.54
P910 PRIMUS	0.00	84.35
R200 RMC WATER AND ENVIRONMENT, INC	0.00	4,687.79
R220 RAMON SANDOVAL	0.00	3,290.00
R675 Berta Rodriguez	0.00	1,800.00
S2457 STATE OF CALIFORNIA THE RESOURCES AGENCY	0.00	111,048.76
S2525 STATE STREET BANK AND TRUST CO	0.00	300.00
S2615 STORDOK	0.00	60.00
S400 SAN LUIS & DELTA-MENDOTA WATER	0.00	250.00
S875 Santa Cruz Title Company	0.00	775.00
T100 TAYLOR'S OFFICE CITY, INC.	0.00	190.59
T305 Telstar Instruments, Inc	0.00	1,920.00
T324 TRC Solutions, Inc	0.00	1,291.20
UB*00172 D & D RANCH	0.00	74.64
UB*00173 DOLE BERRY COMPANY	0.00	1,489.04
UB*00174 REITER BERRY FARMS INC	0.00	5,674.40
UB*00175 DOLE FRESH VEG	0.00	359.20
UB*00176 STRAWBERRIES HILLS FOREVER	0.00	903.44
V369 VERIZON WIRELESS	0.00	423.39
X100 Xerox Coporation	0.00	955.38
Z100 ZAG TECHNICAL SERVICES, INC.	0.00	1,150.00
Report Total:	0.00	244,873.73

0000008

<u>Vendor</u>		<u>Void Amount</u>	<u>Check Amount</u>
A1250	AFLAC	0.00	151.50
A190	ACE HARDWARE	0.00	90.26
A300	A C W A - H B A	0.00	9,467.05
A301	ACWA-EMPLOYEE ASST. PROGRAM	0.00	61.02
A400	A C W A - JOINT POWERS INSURAN	0.00	24,596.00
A625	AMERICAN EXPRESS	0.00	20.28
A850	AVAYA, INC.	0.00	281.64
B100	CHASE	0.00	207.41
b200	MARY BANNISTER	0.00	103.76
C1535	CENTRAL WELDERS SUPPLY, INC.	0.00	17.98
C1595	CH2MHILL, INC	0.00	9,474.70
C1760	CONOCOPHILLIPS	0.00	183.10
C949	Coast Oil., LLC	0.00	750.62
E830	DEPT. OF CHILD SUPORT SERVICES	0.00	1,032.90
F600	MARTY FRANICH FORD, INC	0.00	238.55
G315	BELINDA GUERRERO	0.00	520.00
G330	GUTIERREZ CONSULTANTS	0.00	19,031.15
J150	TROUTMAN SANDERS PUBLIC AFFAIR	0.00	6,060.00
J305	JACOBS CIVIL, INC.	0.00	62,466.71
M1175	MONTEREY BAY ANALYTICAL SERVIC	0.00	1,255.00
M1425	MONTEREY BAY PROFESSIONAL	0.00	175.00
M2214	MOUNTAIN CASCADE, INC.	0.00	173,576.00
M2300	McCROMETER, INC.	0.00	488.75
N125	NATIONAL DEFERRED COMP, INC	0.00	5,850.00
N247	Netpipe Internet Services	0.00	35.00
N248	NEW CAL INDUSTRIES	0.00	518.83
O400	Orchard Supply Hardware	0.00	23.40
O415	DENNIS OSMER	0.00	187.45
P100	AT&T	0.00	523.01
P1300	PERS	0.00	11,882.14
P350	PAJARO VALLEY FABRICATION, INC	0.00	140.00
P800	P G & E	0.00	21,685.02
P910	PRIMUS	0.00	86.32
R200	RMC WATER AND ENVIRONMENT, INC	0.00	7,130.18
R400	REGISTER PAJARONIAN	0.00	4,208.40
S2525	STATE STREET BANK AND TRUST CO	0.00	450.00
S876	Santa Cruz Sentinel	0.00	1,259.09
T300	TRIAxIAL DATA SYSTEMS	0.00	12,423.30
U101	Underground Service Alert	0.00	150.00
U200	DOI-USGS	0.00	23,448.30
V369	VERIZON WIRELESS	0.00	398.89
W400	CITY OF WATSONVILLE	0.00	49,427.71
W99	Mike Wallace	0.00	285.00
Z100	ZAG TECHNICAL SERVICES, INC.	0.00	1,150.00
Report Total:		0.00	451,511.42

0300009

MEMORANDUM

DATE: October 10, 2008
MEETING OF: October 15, 2008
TO: Board of Directors
FROM: Chair of the Board
RE: **DISCUSSION ITEM 9A:** Receive report from Chair on Department of Water Resources letter dated September 12, 2008

BACKGROUND

Pajaro Valley Water Management Agency (PVWMA) has received several grant awards from the Department of Water Resources (DWR), including a Proposition 13 Grant and Proposition 50 Grant that funded the design and construction of the Coastal Distribution System and Import Pipeline. PVWMA has received approximately \$13 M in reimbursements from the Proposition 13 Grant and has not yet executed the Proposition 50 Grant Agreement.

DISCUSSION

DWR submitted a letter to PVWMA dated September 12, 2008, requesting additional information regarding the status of the Coastal Distribution System and Import Pipeline. The letter stated that, dependant on the status of the projects and the Agency, DWR may consider rescinding the grant funds associated with the Import Pipeline and delaying the execution of the Proposition 50 Grant Agreement.

Chair Osmer and staff met with DWR representatives to discuss both grants, the additional documentation requirements, and the status of the agency. After a very productive meeting, it was agreed that PVWMA would provide documentation demonstrating the projected demand for delivered water and would include successor agency language in the grant agreement, should PVWMA not be able to administer the grant in the future. DWR also agreed to a timeline for execution of the grant agreement and reinstated the grant reimbursements.

FISCAL IMPACT

Revenue of approximately \$3.6 M in Proposition 13 funds for reimbursement of the Coastal Distribution System construction, \$4.7 M in Proposition 50 Funds for reimbursement of the Coastal Distribution System construction, \$1.2 M in Proposition 50 Funds for reimbursement of grant administration expenditures. The Proposition 50 Grant includes an additional \$6.8 M that will be reimbursed to the City of Watsonville for the Recycled Water Project and reduces the principal that PVWMA will have to repay.

RECOMMENDED ACTION

That the Board receive a report from Chair Osmer.

0000010

MEMORANDUM

DATE: October 10, 2008
MEETING OF: October 15, 2008
TO: Board of Directors
FROM: Interim General Manager
RE: **ACTION ITEM 9B:** Consider adoption of Resolution 2008- 12 revising the Personnel Policy Manual to add Water Resources Coordinator position and authorize staff to begin recruitment

BACKGROUND

Addition of a Water Resources Coordinator position to the Personnel Policy Manual and organizational chart is proposed in this action item. This position was identified as the Recycled Water Coordinator in the budget; however the title is revised to reflect that recycled water delivery is only a part of the job responsibility.

DISCUSSION

To begin delivery of blended recycled water in March of 2008, staff has begun activities to bring the Agency, and owners and growers into compliance with the Master Reclamation Permit requirements. The Recycled Water Implementation Program (RIP) involves numerous activities including owner grower outreach and education, irrigator training, detailed backflow prevention requirements on existing systems, and conservation and nutrient management programs, and extensive sampling, monitoring and reporting programs.

Preparation for March 2009 water delivery will require one full time equivalent staff (FTE) as depicted in the Adopted Budget for 2008-09. At this time, necessary activities in implementation of the RIP, such as the Owner/Grower meetings of October 7 and 16th have been accomplished by existing staff, necessitating overtime and delay of regular duties. It is anticipated that the level of activity for this position will accelerate significantly this fall as the required permitting and inspection activities ramp up.

This action is agendized for discussion at the October 14, 2008 meeting of the Administrative/Finance Committee

FISCAL IMPACT

Salary and benefits of approximately \$50,000 for the last half of the fiscal year 2008-09. This position, filled for one-half year, was included in the 2008-09 Adopted Budget.

ALTERNATIVES

To not fill this position and rely on existing staff or consultants to complete the work, by delaying or eliminating other essential duties

000011

RECOMMENDED ACTION

That the Board Consider adoption of Resolution 2008-12 revising the Personnel Policy Manual to add Water Resources Coordinator position and authorize staff to begin recruitment

ATTACHMENTS

- Resolution 2008-12
- Job Description for Water Resources Program Coordinator
- Salary Schedule

0000012



Resolution 2008-12

A Resolution of the Board of Directors of the Pajaro Valley Water Management Agency

Revising the PVWMA Personnel Policy Manual to Include One Additional Staff Position Titled WATER RESOURCES PROGRAM COORDINATOR

WHEREAS, on October 15, 2008, the Board of Directors of PVWMA approved in concept the additional staff position of Water Resources Program Coordinator and approved the related job description;

WHEREAS, the Board of Directors of PVWMA reviewed this additional staff position and salary range and authorized recruitment to fill this position;

NOW, THEREFORE, the Board of Directors of the Pajaro Valley Water Management Agency does resolve as follows:

1. The Board hereby adds the position titled **Water Resources Program Coordinator**.
2. The Board hereby approves the salary schedule for the **Water Resources Program Coordinator** position as set forth below and directs the General Manager to incorporate the same into the Personnel Manual:

Step	1	2	3	4	5	6	7
Monthly Rate	4,082	4,286	4,500	4,725	4,961	5,209	5,469

PASSED AND ADOPTED by the Pajaro Valley Water Management Agency, County of Santa Cruz, State of California, the 15th day of October, 2008, by the following vote:

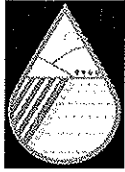
AYES: Directors:
NOES: Director:
ABSENT: Directors:
ABSTAIN: Directors:

Dennis Osmer, Chair

Attest:

Veronica Barboza, Secretary

0000013



PAJARO VALLEY WATER MANAGEMENT AGENCY
WATER RESOURCES PROGRAM COORDINATOR
SALARY RANGE: \$4,082 to \$5,469

DEFINITION Under general direction, implements and coordinates delivered water program to ensure compliance with Agency's ordinances, Department of Health Services (DPH) regulations regarding use of recycled water, and oversees conservation and nutrient management programs and performs related work as required. This new position requires an individual with a thorough knowledge of water delivery systems and recycled water rules and regulations, policies, and procedures and who has the initiative and judgment to manage multi-faceted assignment involving multiple users and agencies.

GENERAL CHARACTERISTICS

- Perform detailed and highly responsible work in administering and coordinating the activities of the water delivery program. Assignments require close coordination and customer contact with growers, landowners, engineers, developers, contractors, designated public agencies, and community and industry groups.
- Direct supervision is received from the Interim General Manager.
- Exercise independent judgment in completing diverse and complex assignments and solving problems encountered.
- Participates and develops and maintains the Agency's water delivery databases.
- Requires an excellent understanding of water resource issues, water use, and supply and delivery in primarily an agricultural setting.

ESSENTIAL FUNCTIONS

- Ensures compliance with Agency and regulatory requirements regarding quantity and use of supplemental water and distribution; determines through the coordination of all available resources the feasibility of services for users; processes applications for service and the issues the required permits. Investigates complaints regarding the use of recycled water and enforces compliance with relevant ordinances and regulations; schedules and prioritizes workload and sets compliance deadlines.
- Constructs and maintains appropriate spreadsheets and other databases to prepare delivered and California Title 22 water reports.
- Conducts research and gathers and analyzes data to assist in the development and implementation of the Agency's supplemental water supply program. Assists in establishing program goals.
- Processes paperwork required for delivered water customers and program participants. Responds to customer inquiries and provides technical assistance regarding recycled water matters. Conducts field investigations to ensure compliance with the Agency's regulations regarding delivered water.

0000014

- Implements the Agency's Water Use Handbook and takes the lead in updating handbook when appropriate.
- Ensure compliance with all State and Federal regulations.
- Represents the Agency at a variety of technically related meetings/conferences and/or prepares and makes presentations to regional boards and committees.
- Coordinates with other local and regional water agencies in the development of regional outreach and education;
- Responds to requests from state and federal authorities and the public for recycled water resource data and information;
- Prepares reports to Agency Board and other governing bodies regarding the recycled water program progress and compliance with state and federal contractual compliance.
- Submits all required regulatory reports in a timely manner.
- Performs other duties as assigned, which may include assisting with water supply facility operations and being on-call to operate system evenings and weekends.

DESIRABLE QUALIFICATIONS

➤ **Knowledge of:**

- English usage, spelling, grammar, syntax and punctuation;
- Common public relations courtesies, practices & techniques;
- Applicable safety procedures and precautions;
- Field data collection methods;
- Intermediate mathematics and statistics;
- Fundamentals of public administration;
- Report writing techniques.

➤ **Ability to:**

- Work with a high degree of independence within established guidelines and responsibilities;
- Perform professional level work and studies;
- Read, understand and interpret technical materials related to physical and environmental sciences;
- Read, understand and interpret technical materials related to ordinances, regulations and legislation;
- Compile and analyze technical and statistical information;
- Prepare clear, comprehensive and persuasive written reports;
- Utilize computer for data management and simulation;
- Operate a vehicle observing legal and defensive driving practices;
- Understand and carry out oral and written instructions;

0000015²

- Develop and maintain effective relationships with the general public, officials and personnel from other agencies.

LICENSE REQUIRED

- Valid and appropriate California driver's license. Employee may be required to drive own car in the performance of duties.

CERTIFICATES REQUIRED

- Certificate issued by the California Department of Health Services. Any certifications required by law for the position must be obtained within first year in the position.

TRAINING AND EXPERIENCE Any combination of education, training and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background includes two or more years of professional-level experience with related work in hydrology, geology or environmental sciences, with some direct experience in water resources support, which could include recycled water programs. Training in procedures relating to recycled water applicable rules and regulations and standards applied to recycled water installations is preferred. A typical qualifying background is a high school diploma and four years work experience in water or wastewater system construction, operation, and maintenance, or completion of bachelor's degree in physical science, engineering, environmental sciences or studies, or a closely related field.

PHYSICAL DEMANDS AND WORKING CONDITIONS Employee may be required to work evenings, weekends, split shifts; use a personal vehicle in the course of employment; attend periodic evening meetings; travel within/outside the Agency boundaries; work at computer for prolonged periods; work involves frequent lifting, pushing and pulling of objects weighing approximately 50 pounds and may occasionally weigh up to 100 pounds; must have the mobility and stamina to walk long distances on uneven terrain and to stand, stoop, reach and bend for prolonged periods; must have mobility of arms to reach, and dexterity of hands to grasp and manipulate small objects; must have good hearing to hear test equipment in operation and to be aware of danger in the field; must have 20-40 vision (which may be corrected) and color perception to distinguish shades of color; may be required to work in inclement weather and without effective protection from sun, cold and rain; may be required to work with harsh or toxic substances; may be required to wear protective apparel; may work in and around moving water in streams and water or work in enclosed spaces/heights above ground level; typically works around dust and pollens, ticks and poison oak.

**PAJARO VALLEY WATER MANAGEMENT AGENCY
SALARY SCHEDULE**

10/15/08 Proposed adding Water Resources Coordinator

Position	Monthly Rate						
	1	2	3	4	5	6	7
Technical Division Manager**	6,988	7,337	7,704	8,089	8,493	8,918	9,364
Hydrologist	5,387	5,656	5,939	6,236	6,548	6,875	7,219
Senior Water System Operator*	4,811	5,052	5,305	5,570	5,848	6,140	6,447
Water System Operator*	4,586	4,815	5,056	5,309	5,574	5,853	6,145
Financial Analyst	4,254	4,467	4,690	4,924	5,170	5,428	5,699
Water Resources Program Coordinator	4,082	4,286	4,500	4,725	4,961	5,209	5,469
Administrative Analyst*	3,804	3,994	4,194	4,404	4,624	4,855	5,098
Water Meter Program Coordinator*	3,582	3,761	3,949	4,146	4,353	4,571	4,799
Customer Service Representative*	3,239	3,401	3,571	3,750	3,938	4,135	4,342
Maintenance Technician*	2,948	3,095	3,250	3,412	3,583	3,762	3,950

0000017

MEMORANDUM

DATE: October 10, 2008
MEETING OF: October 15, 2008
TO: Board of Directors
FROM: Chair of the Board
RE: **DRAFT DISCUSSION ITEM 9C:** Receive update on reimbursement of over collected fees and consider claims repayment strategy

BACKGROUND

As specified in the stipulated agreement, PVWMA is required to repay over collected augmentation charges. Per the agreement, PVWMA may make the repayments semi-annually over a period of three years. The Chair and Interim General Manager have been working with a Consultant to develop an automated claims processing procedure, reducing the burden on the ratepayer and agency staff for calculating the individual claims. Following completion of the automated claims, PVWMA will begin the repayment process.

DISCUSSION

The consultant will begin generating and mailing claim forms on October 16, 2008. The automated claim forms will include a calculation of the total over collected augmentation charges for each ratepayer. These forms will be mailed to all known ratepayers for their review and return. As approved claim forms are received, Staff will begin processing the refunds.

The Board of Directors has indicated a desire to make the full repayment in the first year, rather than exercise the right to the three year repayment period. However, prior to making a final decision on the refund strategy, the Board will consider the total amount of over collected augmentation charges and the financial position of the agency. Alternatives that may be considered include the full repayment to certain ratepayer types and a three year repayment to others. Therefore, staff has directed the consultant to classify the augmentation charges and total repayments due by the following ratepayer types: 1) Rural Residential, 2) Purveyor, 3) Small Agricultural, and 4) Large Agricultural. These estimates and classifications will be made to allow the Board to consider the various options in proceeding with repayments. The detailed information on over collected amounts by rate payer type will be provided at the November 19, 2008 Board meeting. Any claims received and processed completely within the time allotted in the Ordinance 2008-01, will be paid 1/3.

FISCAL IMPACT

To be determined at the time of final refund strategy determination.

RECOMMENDED ACTION

That the Board receive an update from Chair Osmer.

0000018

MEMORANDUM

DATE: October 10, 2008
MEETING OF: October 15, 2008
TO: Board of Directors
FROM: Chair of the Board
RE: **ACTION ITEM 9D:** Consider adoption of Resolution 2008-13 designating Interim General Manager to act on behalf of the Board of Directors in matters pertaining to claims processing

BACKGROUND

On February 20, 2008, the Board adopted Ordinance No. 2008-01, Establishing Procedures and Limitations Period for Filing Refund Claims. To assist in the effort of getting refund claims forms sent, processed and paid, the Interim General Manager (IGM) will need board authority to act on their behalf.

DISCUSSION

California Government Code Section 935.4 authorizes the Agency, by resolution, to designate an employee to perform the functions that are prescribed to the Agency Board under the provisions of the Tort Claims Act, California Government Code Sections 900, et seq., and to authorize the designated employee to allow, compromise, or settle a claim against the Agency if the amount to be paid pursuant to the allowance, compromise or settlement does not exceed fifty thousand dollars (\$50,000). The attached resolution gives the IGM this authority.

FISCAL IMPACT

None other than the refund amounts, as previously discussed and budgeted.

ALTERNATIVES

To not designate the IGM to act on behalf of the board but rather deal with each of the refunds individually at the board level as they are received.

RECOMMENDED ACTION

That the Board Consider adoption of Resolution 2008-13

ATTACHMENTS

- Resolution 2008-13 designating Interim General Manager to act on behalf of the Board of Directors in matters pertaining to claims processing

000019



Resolution 2008-13

A Resolution of the Board of Directors of the
Pajaro Valley Water Management Agency

***Designating the Interim General Manager to act on behalf of the
Board of Directors in matters pertaining to claims processing***

WHEREAS, on February 20, 2008, the Board of Directors of the Pajaro Valley Water Management Agency (“Agency”) adopted Ordinance No. 2008-01, “ESTABLISHING PROCEDURES AND LIMITATIONS PERIOD FOR FILING REFUND CLAIMS”; and

WHEREAS, California Government Code Section 935.4 authorizes the Agency, by resolution, to designate an employee to perform the functions that are prescribed to the Agency Board under the provisions of the Tort Claims Act, California Government Code Sections 900, et seq., and to authorize the designated employee to allow, compromise, or settle a claim against the Agency if the amount to be paid pursuant to the allowance, compromise or settlement does not exceed fifty thousand dollars (\$50,000).

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pajaro Valley Water Management Agency authorizes the Interim General Manager to perform the functions that are prescribed to the Agency Board under the provisions of the Tort Claims Act, California Government Code Sections 900, et seq., and to allow, compromise, or settle claims against the Agency if the amount to be paid pursuant to the allowance, compromise or settlement does not exceed fifty thousand dollars (\$50,000).

PASSED AND ADOPTED by the Pajaro Valley Water Management Agency, County of Santa Cruz, State of California, this 15th day of October, 2008, by the following vote:

AYES: Directors
NOES: Director
ABSENT: Directors:
ABSTAIN: Directors:

Dennis Osmer, Chair

Attest:

Veronica Barboza, Secretary

0000020

MEMORANDUM

DATE: October 10, 2008
MEETING OF: October 15, 2008
TO: Board of Directors
FROM: Interim General Manager
RE: **ACTION ITEM 9E:** Discuss policy regarding Director requests for information from and direction to staff

BACKGROUND

At the August 27, 2008 board meeting there was discussion regarding director requests for information of staff, and the appropriateness of directors directing staff activities. Director Kegebein asked that this policy be agendaized for discussion by the board.

DISCUSSION

To maintain efficient oversight, staff recommends that all inquiries and requests for information be funneled through the Interim General Manager. The exception would be in regard to requests for the individual Board Member's account information, which is typically handled by the Customer Service Representative.

FISCAL IMPACT

None

RECOMMENDED ACTION

That the Board discuss and consider policy regarding requests for information from and direction to staff.

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	TO	FROM	SUBJECT
		10/15/2008 Incoming	
9/10/2008	IGM	Nick Papadakis Pajaro River Watershed	Soap Lake Floodplain Prservation Project Grant Program
9/12/2008	Board Chair cc: IGM, Gutierrez Consultants	Kamyar Guivetchi Division Chief Division of Planning and Local Assistance Department of Water Sources	Groundwater Storage Grant E90025 Propositions 13 & 50 and Groundwater Recharge Loan E77008 Proposition 13 (ATTACHED)
9/12/2008	IGM	Roger Briggs Regional Water Resources Control Board	Nitrate Management Plan, Master Reclamation Permit No. R3-2008-0039, PVWMA
9/15/2008	Board of Supervisors cc Agency	Rama Khalsa County of Santa Cruz	Groundwater Management in the Pajaro basin
9/17/2008	IGM	Groundwater Association (via email)	GRA Emerging Contaminants Symposium (ATTACHED)
10/3/2008	Board Chair cc: Board of Directors, IGM, Agency Counsel	Director Eiskamp	Re: Department of Water Resources Letter, dated September 12, 2008
	TO	FROM	SUBJECT
		10/15/08 Outging	
9/15/2008	Molly Erickson Law Offices of Michael W. Stamp	IGM	Public Records Request, Jones & Stokes and ICF/Jones and Stokes
9/22/2008	Kamyar Guivetchi Department of Water Resources	Board Chair	Groundwater Storage Grant E90025 Proposition 13 & 50 and Groundwater Recharge Loan E770088 Proposition 13
9/25/2008	Monica Barricarte Regional Water Resources Control Board- Central Coast Region	SH for IGM	Comments on CCINMP
10/2/2008	Natalia Deardorf Department of Water Sources	AA	Jacobs, Inc. Monthly Progress Reports (November 2007-April 2008)

0000022

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



SEP 12 2008

Mr. Dennis Osmer, Chair
Board of Directors
Pajaro Valley Water Management Agency
36 Brennan Street
Watsonville, California 95076



Groundwater Storage Grant E90025 Propositions 13 & 50 and Groundwater Recharge Loan E77008 Proposition 13

Dear Mr. Osmer:

The purpose of this letter is to request an update on the status of your Coastal Distribution System and Import Pipeline projects funded by the Department of Water Resources (DWR) under the above-referenced agreements.

Regarding the Coastal Distribution System, funded in part by the \$16,250,444 Proposition 13 Groundwater Storage Grant (GWS) and \$5 million Groundwater Recharge Loan (GWR), please provide DWR an update on the following:

- Project timeline and schedule
- Estimated completion date
- Secured source(s) of water supply for the project
- Contracted customer base to utilize the water provided by the project
- Estimated final cost for the project
- Amount of grant and loan to be drawn under each of the subject agreements
- Source of revenue for loan repayment

DWR is also concerned about the status of the Import Pipeline project, funded in part by the \$6,886,269 Proposition 50 portion of the GWS grant. It appears that progress on this project has stalled due to lack of a secured water supply and difficulties in financing the project as proposed with augmentation fees. Without a dedicated water supply or financing mechanism, DWR will have serious concerns about the viability of the Import Pipeline. Lacking firm assurances, supported by adequate documentation that the Import Pipeline can be implemented in a timely manner, DWR must reevaluate its decision to fund this project.

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Mr. Dennis Osmer, Chair

SEP 12 2008

Page 2

Please provide an update on your plans to implement the Import Pipeline project, including the following:

- A detailed financing plan, including the sources and amounts of funds to applied to the project
- A revised project implementation schedule including the anticipated construction start date
- Evidence of a firm water supply to ensure an operational project

DWR has seen media reports that your agency may be seeking bankruptcy protection and I would appreciate hearing from you about its validity. Per contractual provisions in the Proposition 13 GWR loan agreement, you will be in default of that agreement should you file for bankruptcy protection.

Please provide the requested information by September 30, 2008. Until we receive satisfactory assurances and adequate responses to our questions and concerns, with supporting documentation, we must suspend payment of reimbursement requests and will evaluate available remedies under the contract(s). Absent these assurances, we would also be reluctant to sign new contracts or fund additional projects.

If you have any questions, please contact Tracie Billington, Chief of the Financial Assistance Branch at (916) 651-9226.

Sincerely,

ORIGINAL SIGNED BY

Kamyar Guivetchi, Chief
Division of Planning and Local Assistance

cc: ✓ Ms. Mary Bannister
Interim General Manager
Pajaro Valley Water Management Agency
36 Brennan Street
Watsonville, California 95076

Ms. Lidia Gutierrez, Principal
Gutierrez Consultants
Integrated Planning and Funding Solutions
5000 Ridge Road
San Ramon, California 94582

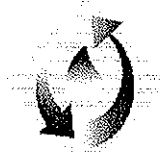
Linda Buchanan: Linda Woolridge\Rio\share\Prop13 Contracts\2003\Constructions Loans\Pajaro Valley-WMA E90025

0000024

Mary Bannister

CHRON

From: gra-nonmembers-bounces@lists.grac.org on behalf of Groundwater Resources Association [dbadmin@grac.org]
Sent: Wednesday, September 17, 2008 4:52 PM
To: gra-cc@lists.grac.org
Cc: gra-os@lists.grac.org; gra-nonmembers@lists.grac.org; gra-sfb@lists.grac.org; gra-sc@lists.grac.org; gra-sac@lists.grac.org; gra-invited@lists.grac.org; gra-sjv@lists.grac.org
Subject: GRA Emerging Contaminants Symposium - November 19-20, 2008 - San Jose, CA



GROUNDWATER RESOURCES ASSOCIATION
of California

Presents the 21st Symposium in its
Series on Groundwater Contaminants

Emerging Contaminants 2008

November 19-20, 2008
Holiday Inn, San Jose, CA

Co-Sponsors: **AMEC Geomatrix | Malcolm Pirnie**

Cooperator: **Department of Toxic Substances Control**

Program Agenda - <http://www.grac.org/ecagenda.pdf>
Registration Forms - <http://www.grac.org/ecreg.htm>
Hotel Information - <http://www.grac.org/ehotel.pdf>
Sponsor Exhibitor Opportunities - <http://www.grac.org/se.doc>

State Agency Employees, please see special registration information below.

Emerging chemical contaminants present numerous technical and institutional challenges to society and to environmental and public health professionals. Increasingly sensitive analytical techniques have detected the presence of previously unregulated chemicals in actual or potential sources of drinking water. In some cases, the impacts of these chemicals to human health and the environment are uncertain. Many of the emerging chemicals remain unregulated, but the number of regulated contaminants will continue to grow slowly over the next several decades.

GRA's one and a half day event will profile the latest developments in detection, risk assessment, remediation and regulation of emerging contaminants in groundwater. Experts from academia, regulatory agencies, consulting, industry, and the legal arena will participate in moderated speaker sessions, poster sessions, and round-table panel discussions. Symposium sessions will cover a variety of topics, including the following:

- Overview of emerging contaminant classes, and physical and chemical properties of key contaminants
- Occurrence and sources of emerging contaminants in water
- Regulation of emerging contaminants in the United States and Europe
- Environmental fate and transport of emerging contaminants
- Analytical techniques for quantifying emerging contaminants in environmental samples
- Modeling tools
- Natural attenuation of emerging contaminants
- Human health effects from exposure to emerging contaminants
- Environmental and human risk assessment and management

0000025

- Innovative and cost-effective remediation and treatment technologies
- Green chemistry and preventing the emergence of new contaminants

Emerging contaminants to be covered include, but are not limited, to the following:

- Nanomaterials
- Pesticides/herbicides (e.g., 1,2,3-TCP)
- Pharmaceuticals, including antibiotics
- Phthalates
- Personal care products (e.g., polycyclic musks)
- Disinfection byproducts (e.g., NDMA)
- Industrial additives and byproducts (e.g., 1,4-dioxane, 1,2,3-TCP)
- Flame/fire retardants (e.g., PBDEs)
- Fluorinated compounds (e.g., PFOS)

Registration for State Agency Employees

During the time that the 2008-2009 State budget isn't passed, the Groundwater Resources Association of CA (GRA) is accepting GRA event registrations without payment from State agency employees that have received prior "official approval" from appropriate State agency representatives to attend the selected GRA event. Please fax or mail a completed event registration form (<http://www.grac.org/ecreg.doc>). It will be appreciated if the attendee sends GRA payment within 10 days once the budget is passed. Payment by credit card or check is available for your convenience. Your prompt payment once the budget is passed will reduce GRA's cost for invoicing participants. For additional information, please contact Mary Megarry at 916-446-3626.

Sponsors and Exhibitors

GRA welcomes co-sponsors as well as lunch, break, reception and student paper competition sponsors. If you are interested in exhibiting your organization's services or products, or being an event sponsor, please contact Mary Megarry (mmegarry@nossaman.com; 916-446-3626) or see the online information packet at <http://www.grac.org/se.doc>

Exhibitors: Blaine Tech Services | Gregg Drilling and Testing, Inc. | Onion Equipment | RSI Drilling | Weck Laboratories, Inc.

Related Links:

- Symposium Highlights and Summary - Emerging Contaminants 2006 - <http://www.grac.org/contaminantpast.asp>
- Emerging Contaminants 2006 Program Agenda - <http://www.grac.org/contaminants06agenda.pdf>
- Abstract Submissions for Emerging Contaminants 2006 - http://www.grac.org/abstracts_ec06.pdf
- HydroVisions Article - Nanomaterials; New Emerging Contaminants and Their Potential Impact to Water Resources - http://www.grac.org/Nanomaterials_and_Water_Resources.pdf

GRA is dedicated to resource management that protects and improves groundwater through education and technical leadership.

915 L Street, Ste 1000 * Sacramento, CA 95814 * Ph: 916-446-3626 * Fx: 916-442-0382 * www.grac.org

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000026