



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, February 14, 2017, 4:00 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Paul Faurot, Don Bussey
Staff: Brian Lockwood, Interim General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (January 10, 2017) Committee Meeting

5. Review and Consider Accepting Financial Reports for January 2017:

- a. Activity Report
- b. Investment Report
- c. Accounts Payable Report

6. Review and Consider Accepting A/R Aging update for January 2017

7. Review and Consider Accepting Preliminary Budget to Actual Report through December 2016

8. Receive Quarterly Contract Commitments through December 2016

9. Receive Quarterly Billing Summary through December 2016

10. Receive Quarterly Account Adjustments through December 2016

11. Receive Quarterly Collections Update through December 2016

12. Review and Consider FY 2017 Budget Amendments

13. Review and Consider PVWMA Board of Directors Code of Ethics Policy

14. Review and Consider RFP for FY 2017 Auditing Services

15. Discuss future agenda items and next meeting date – Tuesday, March 14, 2017, 4:00 p.m.

16. Adjourn