



ADMINISTRATION & FINANCE COMMITTEE MEETING

PV Water “Koenig” Conference Room

Tuesday, October 10, 2017, 4:00 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Don Bussey (Vice-Chair), Bob Culbertson
Staff: Brian Lockwood, General Manager, Teresa Delfino, Finance & Administrative
Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (September 12, 2017) Committee Meeting Page 1

5. Review and Consider Accepting Financial Reports for September 2017:

- a. Activity Report Page 3
- b. Investment Report Page 4
- c. Accounts Payable Report Page 5

6. Review and Consider Accepting A/R Aging update for September 2017 Page 19

7. Review and Consider Accepting Preliminary Budget to Actual Reports thru Aug '17 Page 20

8. Receive Quarterly Contract Commitments through September 2017 Page 22

9. Receive Quarterly Billing Summary through September 2017 Page 23

10. Receive Quarterly Account Adjustments through September 2017 Page 24

11. Receive Quarterly Collections Update through September 2017 Page 25

12. Review and Consider Annual Reports for 2015 and 2016 Page 26

13. Review and Consider No Cost Time Extension of the Agreement with Gutierrez Consultants,
Inc. for Proposition 50 Program Administration Page 50

14. Review and Consider Scope of Work and Budget provided by cbec eco engineering for College
Lake Watershed Hydrologic Monitoring Professional Services for Water Year 2018. Page 57

15. Discuss Proposition 84 Corralitos Creek Water Treatment Plant Project

16. Discuss future agenda items and next meeting date – Tuesday, November 14, 2017, 4:00 p.m.

17. Adjourn