



PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATIVE/FINANCE COMMITTEE MEETING

PVWMA Conference Room

Tuesday, June 9, 2015, 4:00 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn (Treasurer), Paul Faurot

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (May 12, 2015) Committee Meeting

5. Review and Consider Accepting Financial Reports for May 2015

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Consider Accepting A/R Aging and Collections update for May 2015

7. Review and Consider Accepting Preliminary Budget to Actual Report through April 2015

8. Review and Consider Fund Accounting Policy Update

9. Review and Consider Blend Well and K-1 Pipeline Construction Management Proposal

10. Discuss Revising the PVWMA Organizational Chart to include a Conservation & Outreach

Coordinator and Reclassifying Vacant Hydrologist Position to Associate Hydrologist

11. Receive Revenue Bond Post Closing Memo

12. Receive update on Employee Handbook

13. Discuss future agenda items and next meeting date – Tuesday, July 14, 2015, 4:00 p.m.

14. Adjourn