



**ADMINISTRATIVE/FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, November 10, 2015, 4:00 p.m.
PVWMA Conference Room**

Meeting called to Order at 4:03 p.m.

1. Committee members: Rosemarie Imazio (Chair), Paul Faurot, Dwight Lynn (Absent)
Staff: Mary Bannister, General Manager (GM), Brian Lockwood, Senior Water Resources Hydrologist (SWRH), Teresa Delfino, Administrative Services Manager (ASM) Nancy Trevino, Financial Analyst

Public: None

2. Director Comments: None
3. Public Comments: None
4. Consider Approving Minutes of previous (October 13, 2015) Committee Meeting: The committee reviewed and approved minutes of the October 13, 2015 meeting by consensus.
5. Review and Consider Accepting Financial Reports for October 2015: The committee reviewed and accepted Financial Reports for October 2015 by consensus.
6. Review and Consider Accepting A/R Aging & Collections Update for October 2015: The committee reviewed and accepted A/R Aging & Collections Report for October 2015.
7. Review and Consider Accepting Preliminary Budget to Actual Report through September 2015: The committee reviewed and accepted the Preliminary Budget to Actual Report through September 2015.
8. Receive Project Funding Update: GM and SWRH provided update on the recent completion of the Monitoring Wells, the Blendwell Pipeline, and the need to prepare a budget amendment for the 15-16FY.
9. Receive IT Program Update: SWRH provided the committee with an update on the current IT Program along with future needs.
10. Discuss future agenda items and next meeting date: Tuesday, December 8, 2015, 4:00 p.m.
11. Meeting adjourned @ 4:50 p.m.