



**ADMINISTRATIVE/FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, October 13, 2015, 4:00 p.m.
PVWMA Conference Room**

Meeting called to Order at 4:05 p.m.

1. Committee members: Rosemarie Imazio (Chair), Paul Faurot, Dwight Lynn (Absent)
Staff: Mary Bannister, General Manager (GM), Teresa Delfino, Administrative Services Manager (ASM)
Nina Pisani, Bartlett Pringle & Wolf
Public: Warren Koenig
2. Director Comments: None
3. Public Comments: None
4. Consider Approving Minutes of previous (September 15, 2015) Committee Meeting: The committee reviewed and approved minutes of the September 15, 2015 meeting by consensus.
5. Review and Consider Accepting Financial Reports for September 2015: The committee reviewed and accepted Financial Reports for September 2015 by consensus.
6. Review and Consider Accepting A/R Aging & Collections Update for September 2015: The committee reviewed and accepted A/R Aging & Collections Report for September 2015.
7. Review and Consider Accepting Preliminary Budget to Actual Report through August 2015: The committee reviewed and accepted the Preliminary Budget to Actual Report through August 2015.
8. Receive Quarterly Billing Summary: The committee received and reviewed Quarterly Billing Summary.
9. Receive Quarterly Contract Commitments: The committee received and reviewed Quarterly Contracts Commitments.
10. Review and Consider Agreement with Balance Hydrologics, Inc. for Watsonville Slough Systems Hydrostudy: The committee reviewed the agreement with Balance Hydrologics for the supplemental hydrologic gaging in the Watsonville Sloughs Study Area and will recommend to the Board for approval.
11. Discuss future agenda items and next meeting date: November 10, 2015, 4:00 p.m.
12. Meeting adjourned @ 4:48 p.m.