



**PAJARO VALLEY WATER MANAGEMENT AGENCY**

36 BRENNAN STREET • WATSONVILLE, CA 95076

TEL: 831) 722-9292 FAX: 831) 722-3139

email: [info@pvwma.dst.ca.us](mailto:info@pvwma.dst.ca.us) • <http://www.pvwma.dst.ca.us>

**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**

**PVWMA Conference Room  
Tuesday, January 8, 2013, 10:00 a.m.**

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez

Staff: Mary Bannister, General Manager, Nancy Trevino, Financial Analyst, Teresa Delfino, Administrative Services Manager

2. Director Comments

3. Public Comments

4. Approve Minutes of previous (December 4, 2012) Committee Meeting

5. Review contract with ZAG Technical Services in the amount of \$90,000 for IT support and equipment through December 2014

6. Review and Accept Financial Reports for December 2012

- Account Activity Report
- Investment Report
- Accounts Payable Report

7. Receive A/R Aging and Collections update

8. Receive Budget to Actual Report through November 2012

9. Review current status of Cash Reserve Policy and Investment Policy

10. Discuss contract with Carollo Engineers for services in support of the Basin Management Plan Update through December 2013

11. Discuss future agenda items and next meeting date

12. Adjourn