PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATIVE/FINANCE COMMITTEE MEETING

PVWMA Conference Room
Thursday, June 13, 2013, 11:00 a.m.

1. Welcome and Introductions

   Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Amy Newell

   Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager, Nancy Trevino, Financial Analyst
2. Director Comments
3. Public Comments
4. Approve Minutes of previous (May 14, 2013) Committee Meeting
5. Citrix Upgrade (Remote IT Access)
6. Review and Accept Financial Reports for May 2013
   - Account Activity Report
   - Investment Report
   - Accounts Payable Report
7. Discuss Accounts Payable Report
8. Review and Accept A/R Aging and Collections update
9. Review and Accept Budget to Actual Report through April 2013
10. Discuss Personnel Policy Manual Updates for 2013
11. Discuss Investment Policy
12. Discuss Cash Reserve Policy
13. Receive update on Final Budget for FY 2013-2014
14. Discuss future agenda items and next meeting date – July 9, 2013, 11:00 a.m.
15. Adjourn

PVWMA is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PVWMA offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PVWMA at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.