



**PAJARO VALLEY WATER MANAGEMENT AGENCY**

36 BRENNAN STREET • WATSONVILLE, CA 95076

TEL: 831) 722-9292 FAX: 831) 722-3139

email: [info@pvwma.dst.ca.us](mailto:info@pvwma.dst.ca.us) • <http://www.pvwma.dst.ca.us>

**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**

**PVWMA Conference Room  
Tuesday, December 4, 2012, 9:00 a.m.**

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez

Staff: Mary Bannister, General Manager, Nancy Trevino, Financial Analyst, Teresa Delfino, Administrative Services Manager

2. Director Comments

3. Public Comments

4. Approve Minutes of previous (November 6, 2012) Committee Meeting

5. Review and Accept Financial Reports for November 2012

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Receive A/R Aging and Collections update

7. Receive FY 2011-2012 Annual Audit Draft

8. Review proposed Meter Agreement update

9. Review proposed revision to Driscoll's Telemetry agreement

10. Discuss future agenda items and next meeting date

11. Adjourn