



PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATIVE/FINANCE COMMITTEE MEETING

**PVWMA Conference Room
Tuesday, November 6, 2012, 12:30 p.m.**

1. Welcome and Introductions
Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez
Staff: Mary Bannister, General Manager, Administrative Services Manager, Teresa Delfino,
Nancy Trevino, Financial Analyst
2. Director Comments
3. Public Comments
4. Approve Minutes of previous (October 16, 2012) Committee Meeting
5. Review and Accept Financial Reports for October 2012
 - Account Activity Report
 - Investment Report
 - Accounts Payable Report
6. Receive A/R Aging and Collections update
7. Review Cash Reserve Policy
8. Receive FY 2011-2012 Annual Audit Draft
9. IT Improvements-Computer Upgrades
10. ACWA/JPIA Annual Site Visit & Insurance Review
11. Discuss future agenda items and next meeting date
12. Adjourn