



**PAJARO VALLEY WATER MANAGEMENT AGENCY**

36 BRENNAN STREET • WATSONVILLE, CA 95076

TEL: 831) 722-9292 FAX: 831) 722-3139

email: [info@pvwma.dst.ca.us](mailto:info@pvwma.dst.ca.us) • <http://www.pvwma.dst.ca.us>

**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**

**PVWMA Conference Room  
Tuesday, August 7, 2012, 12:30 p.m.**

1. Welcome and Introductions  
Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez  
Staff: Mary Bannister, General Manager, Nancy Trevino, Financial Analyst
2. Director Comments
3. Public Comments
4. Approve minutes of previous (July 10, 2012) Committee Meeting
5. Receive update on COW Debt Service Reconciliation
6. Review and Accept Financial Reports for July, 2012
  - Account Activity Report
  - Investment Report
  - Accounts Payable Report
7. Review Budget to Actual Report
8. Receive A/R Aging and Collections update
9. Discuss review of Public Contract Code and Purchase and Check Signing Policy
10. Discuss future agenda items and next meeting date
11. Adjourn