



ADMINISTRATIVE/FINANCE COMMITTEE MEETING

**PVWMA Conference Room
Tuesday, April 10, 2012, 10:00 a.m.**

1. Welcome and Introductions
Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez
Staff: Mary Bannister, General Manager, Mark Harvey, Administrative Services Manager, Nancy Trevino, Financial Analyst
2. Director Comments
3. Public Comments
4. Approve minutes of previous (March 13, 2012) Committee Meeting
5. Review and Accept Financial Reports for March, 2012
 - Account Activity Report
 - Investment Report
 - Accounts Payable – Checks by Date Summary by Vendor Account
 - Billing Summary – March, 2012
 - Contract Commitments – March 31, 2012
 - Review A/R Aging & Collections Update
 - Review Budget to Actual Report through February, 2012
6. Receive update on COW debt service reconciliation
7. Receive presentation from Rabobank
8. Review Preliminary Budget for FY 2012-2013
9. Receive update on Annual Audit
10. Review responses to Auditor RFP for FY 2011-12 audit
11. Review Resolution consenting to joining of AWCA/JPIA Health Benefits Programs
12. Discuss future agenda items and next meeting date
13. Adjourn