



PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA 95076

TEL: (831) 722-9292 FAX: (831) 722-3139

email: info@pvwma.dst.ca.us • <http://www.pvwma.dst.ca.us>

ADMINISTRATIVE/FINANCE COMMITTEE MEETING

**PVWMA Conference Room
Tuesday, July 12, 2011, 12:30 p.m.**

1. Welcome and Introductions
Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez
Staff: Mary Bannister, General Manager, Mark Harvey, Administrative Services Manager, Nancy Trevino, Financial Analyst
2. Director Comments
3. Public Comments
4. Approve minutes of previous (June 14th, 2011) Committee Meeting
5. Review and Accept Financial Reports for June 2011
 - Account Activity Report
 - Investment Report
 - Accounts Payable – Checks by Date Summary by Vendor Account
 - Review A/R Aging & Collections Update
6. Review and Accept Budget to Actual Report for May 2011
7. Review Contract Commitments June 30th, 2011
8. Review Quarterly Billing Summary June 30th, 2011
9. Receive update on final refund payments
10. Review proposed Resolution Amending Signing Authority for Citigroup Smith Barney Brokerage Account
11. Discuss future agenda items and next meeting date
12. Adjourn