



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, June 14, 2011, 12:30 p.m.
MINUTES

Meeting called to Order at 12:55 p.m.

1. Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez (absent)
Staff: Mary Bannister, General Manager (absent), Mark Harvey, Administrative Services Manager, Nancy Trevino, Financial Analyst
Public: none
2. Director Comments: No comments.
3. Public Comments: No comments.
4. Approval of Minutes: The committee approved the May 10, 2011 meeting minutes by consensus.
5. Review and Accept Financial Reports for May, 2011: The committee reviewed the financial reports, and approved by consensus.
6. Review and Accept Budget to Actual Report for April, 2011: The committee reviewed the Budget to Actual Report, and approved by consensus.
7. Review proposed changes to Preliminary Budget for Fiscal Year 2011-2012 and consider recommendation to the Board for adoption of Final Budget: The committee reviewed and recommended approval to the Board for approval of final budget.
8. Receive update on BMP engineering services team selection: The General Manager provided update of the BMP engineering services, and will provide additional update to the committee after anticipated phone conference with ESA scheduled for 6/15/11.
9. Discuss future agenda items and next meeting date: Next meeting to be held on Tuesday, July 12, 2011 at 12:30.
10. Adjourned at: 1:45 p.m.