



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, January 18th, 2011, 11:00 AM

MINUTES

Meeting called to Order at 11:10. AM

1. Committee members: Dennis Osmer (Chair), Rosemarie Imazio
Absent: Mike Dobler
Staff: Mary Bannister (GM), Mark Harvey, Administrative Services Manager
2. Director Comments: None
3. Public Comments: None
4. Approval of Minutes: The committee approved the December 7th, 2010 meeting minutes by consensus.
5. Review and Accept Financial Reports for December, 2010: The committee reviewed the financial reports and were approved by consensus.
6. Consider time extension of contract with Gutierrez Consultants for Proposition 50 Grant Program Administration: Committee accepted and recommended approval to the Board.
7. Receive Grants Update: General Manager reported there have been no updates since last report on November 16, 2010, with the exception of \$466,464.00 retention payment received on Proposition 50 Coastal Distribution System.
8. Receive update on Springbrook software upgrade: ASM reported that Springbrook will have a consultant onsite next week to perform a business process session.
9. Discuss future agenda items and next meeting date: Committee agreed on the next Administrative/Finance Committee Meeting to be held on Wednesday, February 9th, 2011, at 2:00 PM.
10. Adjourned at: 12:10 PM.